



**DEPARTMENT OF  
SOCIAL DEVELOPMENT**

Ref: S3/1/1

Enq: Phala P.M

**TO: ALL GOVERNMENT DEPARTMENTS**

**DEPARTMENTAL CIRCULAR NO 05 OF 2017**

**ADVERTISEMENT OF POST OF CHAIRPERSON: RISK MANAGEMENT COMMITTEE IN THE DEPARTMENT OF SOCIAL DEVELOPMENT.**

1. Applications are hereby invited from suitably qualified candidates for a post of Chairperson: Risk Management Committee.
2. Applications should be submitted on the Z83 form obtainable from any Government Institution and must be accompanied by a comprehensive CV, originally certified copies of required qualifications, ID and driver's license.
3. Applications should be addressed to:

**The Head of Department  
Department of Social Development  
Private Bag x 9710  
POLOKWANE  
0700, or hand delivered at Office no. 060, New Building [Ground Floor]**

4. The closing date for applications is **24 FEBRUARY 2017**

**NB: The Department of Social Development is an equal opportunity and Affirmative Action Employer.**

- a) **People with disabilities are encouraged to apply.**
  - b) **Correspondence will be entered into with short listed candidates only. Faxed or e-mail applications will not be considered.**
  - c) **Successful candidates will be subjected to security background checks.**
5. General enquiries about the advertised post should be directed to Mr Phala PM, Ms Gafane ME and Mr Sekgobela MJ at 015 293 6128/ 6129/ 6246.

Signed  
**Head of Department**

03.02.2017  
**Date**

**The heartland of Southern Africa – *development is about people***

**POST NO 1: POSITION: RISK MANAGEMENT COMMITTEE CHAIRPERSON**

**SALARY SCALE:** Prescribed Rates by National Treasury remuneration on Non-official members (Commission & Committees of Enquiry and Audit Committees)

**REF:** DSD/15

**CENTRE:** Provincial Office [HOD: Support]

**REQUIREMENTS:**

**A. Qualifications and competencies**

- A post graduate qualification in Risk Management/ Audit/ Finance.
- CIA/ CASA/ MBA/ MBL within the Risk environment will be an added advantage.
- 5 – 10 years' experience in Risk Management, Finance, Auditing, Legal environment.
- Knowledge and understanding of legislation (PFMA, COSO, PSRMF, GRAP, GAAP, Treasury Regulations and relevant legislation and practice notes)
- Proven track record in chairing high level meetings.
- An inquisitive personality within reasonable level of probing, analytical reasoning abilities.
- Candidate must not be a government employee.
- A valid driver's license.

**KEY PERFORMANCE AREAS**

- The candidate will chair the Department's Risk Management Committee and discharge its responsibilities as set out in the Risk Management charter.
- Compile reports to the Accounting Officer.
- Review and monitor the implementation of risk management framework, policy, charter and strategy within the Department.
- Review the risk management action plans to be instituted and ensure compliance with such plans.
- Ensure integration of risk management into planning, monitoring and reporting processes.
- Provide advice/ guidance on setting risk appetite and review risk appetite and tolerance levels.
- Ensure compliance to statutory requirement and risk management best practices.